

Rec. 8/30
Entered 8/30

SANDIA PREP

Master Calendar Event Request

Today's Date 8/29/13 Requested by: Paul Hitt

Contact Phone Number: 331-0641 email: _____

What: Name of Event: Connie Mack Games Baseball
Description of Event: Baseball Games

When: Start: 9/21/13 Time: 8:00 AM/PM
End: 9/22/13 Time: 4:00 AM/PM
Setup Time _____ AM/PM Depart Time _____ AM/PM (for trips)
Breakdown _____ AM/PM Return Time _____ AM/PM (for trips)

Where: Locations of Event: Baseball Field

Who: SPS Groups Involved: _____
Grade: 6 _____ 7 _____ 8 _____ 9 _____ 10 _____ 11 _____ 12 _____
Other Groups/Schools Involved: _____
Total Number of Participants: _____

About: Departments: _____
Activity Type: _____
(i.e. Social event, Baseball, Soccer, chess club)
Event Type: _____
(i.e. assembly, game, practice, meeting, dance)
Equipment Needed: _____
(i.e. table, chairs, electronic, technical, sound, etc.)
Sporting event - Home _____ Away _____ (at: _____)
Setup Instructions: None

Documents to be Attached to file: _____

Events Coordinator _____ Director of Studies _____ IT Dept _____
Athletic Director _____ Maintenance _____ scanned _____
Business Office _____ Coordinator(s) _____ attach. _____