

Rec 8/30
Entered 8/30

SANDIA PREP

Master Calendar Event Request

Today's Date 8/30/13 Requested by: Nadine Miner
Contact Phone Number: 505-480-4470 email: nadine505@gmail.com

What: Name of Event: Varsity Boys Soccer Team Dinners
Description of Event: Team Dinners

When: Start: 9/9/13 Time: _____ AM/PM ^{ok} 9/9, 10/1, 10/8,
End: 11/15/13 Time: _____ AM/PM ^{ok} 10/18, ~~11/15~~ 11/15
Setup Time by 5 AM/PM Depart Time _____ AM/PM (for trips) ^{Commons}
Breakdown by 7 AM/PM Return Time _____ AM/PM (for trips) ^{RSC Commons}

Where: Locations of Event: Commons-preferred

Who: SPS Groups Involved: Varsity Boys Soccer
Grade: 6 _____ 7 _____ 8 _____ 9 10 11 12

Other Groups/Schools Involved: _____
Total Number of Participants: _____

About: Departments: Athletics
Activity Type: soccer
(i.e. Social event, Baseball, Soccer, chess club)

Event Type: team dinner
(i.e. assembly, game, practice, meeting, dance)

Equipment Needed: tables, chairs, water jug
(i.e. table, chairs, electronic, technical, sound, etc.)

Sporting event - Home _____ Away _____ (at: _____)

Setup Instructions: 2 long tables, round tables for 30
trash can

jug w/ water + ice

Documents to be Attached to file: _____

Events Coordinator _____ Director of Studies _____ IT Dept _____
Athletic Director _____ Maintenance _____ scanned _____
Business Office _____ Coordinator(s) _____ attach. _____