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Master Calendar Event Request

Today's Date 8/26/13 Requested by: Paul Huit

Contact Phone Number: 331-0641 email: phuit@sandiaprep.org

What: Name of Event: Connie Mack Baseball Games

Description of Event: Baseball Games

When: Start: 9/14/13 Time: 8:00 AM/PM

End: 9/15/13 Time: 5:00 AM/PM

Setup Time _____ AM/PM Depart Time _____ AM/PM (for trips)

Breakdown _____ AM/PM Return Time _____ AM/PM (for trips)

Where: Locations of Event: Baseball Field

Who: SPS Groups Involved: Baseball Team

Grade: 6 _____ 7 _____ 8 _____ 9 X 10 X 11 X 12 X

Other Groups/Schools Involved: _____

Total Number of Participants: _____

About: Departments: _____

Activity Type: _____

(i.e. Social event, Baseball, Soccer, chess club)

Event Type: _____

(i.e. assembly, game, practice, meeting, dance)

Equipment Needed: _____

(i.e. table, chairs, electronic, technical, sound, etc.)

Sporting event - Home _____ Away _____ (at: _____)

Setup Instructions: _____

None

Documents to be Attached to file: _____

Events Coordinator _____

Director of Studies _____

IT Dept _____

Athletic Director _____

Maintenance _____

scanned _____

Business Office _____

Coordinator(s) _____

attach. _____