

Bus Reservation Form

Today's Date: 4-8-13

Field Trip Date: 4-24-13

Destination: KOB TV News Station

Purpose of Field Trip: take Journalism students on a tour at the studio

Departure Time from School: 10:30 AM

Departure Time from Destination: 12:10 PM

Arrival Time to School: 12:30 PM

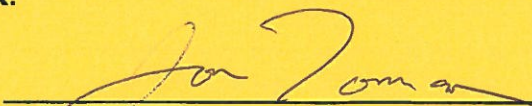
Will you be at this location the entire time? Y N

Number of students: 17 Grade Level(s): 9-10

Number of Adults: 2 or 3 (You must have one sponsor for every 10 students.)

****There must be a 10 business day lead time to order a bus for field trips and events. Please note that this lead time is after all of the required signatures have been obtained.**

****Please attach a list of student names (including grade) to this form, and return them to the office front desk.**

Head Sponsor Signature 

Coordinator Signature 

Director of Studies 