

rec. Jan 8
Entered 1/89

SANDIA PREP

Master Calendar Event Request

Today's Date Jan 8, 2013 Requested by: Mary Ann Garcia-Word
Contact Phone Number: 238-5027 email: Mgarciaword@sandiaprep.org

What: Name of Event: Mardi gras
Description of Event: Students will celebrate the mardi gras tradition with food, music, and activities

When: Start: 02/12/13 Time: 7:30 AM PM
End: 02/12/13 Time: 3:30 AM PM
Setup Time 7:00 AM PM Depart Time 3:45 AM PM (for trips)
Breakdown _____ AM/PM Return Time _____ AM/PM (for trips)

Where: Locations of Event: The Commons

Who: SPS Groups Involved: All French classes, WLA
Grade: 6 7 8 9 10 11 12

Other Groups/Schools Involved: _____

Total Number of Participants: 170 total

About: Departments: Modern Language Department

Activity Type: _____
(i.e. Social event, Baseball, Soccer, chess club)

Event Type: Cultural celebration
(i.e. assembly, game, practice, meeting, dance)

Equipment Needed: 8 round tables with chairs, 5 large rectangular tables, 5 extension cords, CD capabilities, sound
(i.e. table, chairs, electronic, technical, sound, etc)

Sporting event - Home _____ Away _____ (at: _____)

Setup Instructions: _____

Documents to be Attached to file: _____

Events Coordinator _____ Director of Studies etupia IT Dept _____
Athletic Director _____ Maintenance _____ scanned _____
Business Office _____ Coordinator(s) _____ attach. _____