

Rec. 7/6

# SANDIA PREP

## Master Calendar Event Request

Today's Date 7-6-12 Requested by: Tommy Smilk

Contact Phone Number: 401-8822 email: t.smilk@sandiaprep.org

What: Name of Event: Summer Classic Tournament  
Description of Event: Soccer Tourney All week

When: Start: 7/30/12 Time: 8:00 AM M  
End: 8/13/12 Time: 12:45 AM PM  
Setup Time 7:30 AM Depart Time \_\_\_\_\_ AM/PM (for trips)  
Breakdown \_\_\_\_\_ AM/PM Return Time \_\_\_\_\_ AM/PM (for trips)

Where: Locations of Event: East field, ~~Main~~ <sup>West</sup> field, Baseball field

Who: SPS Groups Involved: SP Soccer Team  
Grade: 6  7  8  9  10  11  12

Other Groups/Schools Involved: \_\_\_\_\_  
Total Number of Participants: \_\_\_\_\_

About: Departments: Athletic  
Activity Type: Soccer  
(i.e. Social event, Baseball, Soccer, chess club)

Event Type: Games  
(i.e. assembly, game, practice, meeting, dance)

Equipment Needed: \_\_\_\_\_  
(i.e. table, chairs, electronic, technical, sound, etc.)

Sporting event - Home \_\_\_\_\_ Away \_\_\_\_\_ (at: \_\_\_\_\_)

Setup Instructions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Documents to be Attached to file: \_\_\_\_\_  
\_\_\_\_\_

Events Coordinator \_\_\_\_\_ Director of Studies \_\_\_\_\_ IT Dept \_\_\_\_\_  
Athletic Director \_\_\_\_\_ Maintenance \_\_\_\_\_ scanned \_\_\_\_\_  
Business Office \_\_\_\_\_ Coordinator(s) \_\_\_\_\_ attach. \_\_\_\_\_