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SANDIA PREP

Master Calendar Event Request

Today's Date May 30 Requested by: L.R. Garcia

Contact Phone Number: 353-0272 email: lgarcia@sandiaprep.org

What: Name of Event: Softball Games
Description of Event: Several Softball games
Scrimmage

When: Start: 5/10/2012 Time: 0700 (AM) M
End: 6/10/2012 Time: 1800 AM/(PM)
Setup Time N/A AM/PM Depart Time _____ AM/PM (for trips)
Breakdown _____ AM/PM Return Time _____ AM/PM (for trips)

Where: Locations of Event: Softball field

Who: SPS Groups Involved: Coach Garcia - Softball
Grade: 6 ___ 7 ___ 8 ___ 9 ___ 10 ___ 11 ___ 12 ___

Other Groups/Schools Involved: West Las Vegas, Valley, WMS
Total Number of Participants: _____

About: Departments: _____
Activity Type: Softball
(i.e. Social event, Baseball, Soccer, chess club)
Event Type: Practice
(i.e. assembly, game, practice, meeting, dance)
Equipment Needed: None
(i.e. table, chairs, electronic, technical, sound, etc.)

Sporting event - Home X Away _____ (at: _____)

Setup Instructions: I will be present for all games.
None

Documents to be Attached to file: _____

Events Coordinator _____ Director of Studies _____ IT Dept _____
Athletic Director _____ Maintenance _____ scanned _____
Business Office _____ Coordinator(s) _____ attach. _____