

Rec 1/20/12

SANDIA PREP

Master Calendar Event Request

Today's Date 1/20/12 Requested by: Sarah Wilson

Contact Phone Number: _____ email: _____

What: Name of Event: Geology 1 Field Trip, Ojito Wilderness
Description of Event: field trip to study geologic strata, rock types, geologic time

When: Start: 4/3/12 Time: 8:00 AM/PM
End: 4/5/12 Time: 3:30 AM/PM 3 days
Setup Time _____ AM/PM Depart Time _____ AM/PM (for trips)
Breakdown _____ AM/PM Return Time _____ AM/PM (for trips)

Where: Locations of Event: Ojito Wilderness

Who: SPS Groups Involved: Geology 1 Classes Wilson / Haskell
Grade: 6 _____ 7 _____ 8 _____ 9 10 _____ 11 _____ 12 _____

Other Groups/Schools Involved: _____

Total Number of Participants: 102±

About: Departments: Science
Activity Type: Field Trip Academic
(i.e. Social event, Baseball, Soccer, chess club)

Event Type: _____
(i.e. assembly, game, practice, meeting, dance)

Equipment Needed: _____
(i.e. table, chairs, electronic, technical, sound, etc.)

Sporting event - Home _____ Away _____ (at: _____)

Setup Instructions: _____

Documents to be Attached to file: _____

Events Coordinator _____ Director of Studies _____ IT Dept _____
Athletic Director _____ Maintenance _____ scanned _____
Business Office _____ Coordinator(s) _____ attach _____